

Southern Crescent Technical College Special Services Application

Last Name _____ First Name _____ Middle Initial _____

Student ID _____ Program of Study _____

Address _____ City, State, Zip Code _____

Phone Number _____ Email Address _____

Please answer the following questions:

1. Marital Status: Never Married ___ Married ___ Divorced ___ Widowed ___ Separated ___
2. Do you have children Yes___ No___ How many children live with you? _____
3. Are you employed? Yes ___ No___ FT ___ PT ___ Temporary ___
4. Are you receiving the Pell Grant? Yes___ No___ Pending___
5. Are you receiving the HOPE Grant? Yes___ No___ Pending___
6. Are you receiving TANF or WIA Funds? Yes___ (Which_____) No___
7. Are you enrolled in a nontraditional program? Yes___ No___

Which support service are you seeking: ___ Career Counseling ___ Lending Library
___ Mentoring Program ___ Academic Coaching ___ Resource Referral ___ Tutoring
___ Personal Concern ___ Other

I certify that the information in this application is true and correct. I understand that misrepresentation or omission of information will be sufficient cause for rejection of this application.

Signature of Student

Date

Special Services Authorized Signature

Date

As set forth in full in its Course Catalog/Student Handbook, Southern Crescent Technical College is an Equal Opportunity Institution and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except in those special circumstances permitted or mandated by law). The following persons have been designated to handle inquiries regarding the non-discrimination policies: Title IX/Equity Coordinator (Griffin Campus, Butts County Center, Henry County Center, and the Jasper County Center) Toni Doaty, Griffin Campus, Room 303, 501 Varsity Road, Griffin, GA 30223, (770)228-7382, tdoaty@sctech.edu; ADA/Section 504 Coordinator (Griffin Campus, Butts County Center, Henry County Center, and the Jasper County Center) Teresa Brooks, Griffin Campus, Room 303, 501 Varsity Road, Griffin, GA 30223, (770)228-7258, tbrooks@sctech.edu; Title IX/Equity and ADA/Section 504 Coordinator (Flint River Campus and Taylor County Center) Mary Jackson, Thomaston Campus, Room 252A, 1533 Highway 19 South, Thomaston, GA 30286, (706)646-6224, mjackson@sctech.edu. Any complaints filed against the Title IX/ Equity Coordinator or ADA/Section 504 Coordinator on any campus/center shall be handled by Xenia Johns, Griffin Campus, Room 700, 501 Varsity Road, Griffin, GA 30223, (770)228-7348, xjohns@sctech.edu.

**Southern Crescent Technical College
Lending Library Application**

Circle All That Apply

Individual from Economically Disadvantaged Families, including foster children

Individual Preparing for Nontraditional Fields

Individual with Limited English Proficiency

Single Parent including Single Pregnant Woman

Displaced Homemaker

Student with a Disability

Name _____

Address _____ City, State, Zip Code _____

Email _____ Phone Number _____

SCTC Student ID# _____ Program of Study _____

FOR BOOK ASSISTANCE, PLEASE LIST THE NAME, AUTHOR, AND COST OF BOOK.

a. _____ \$ _____

b. _____ \$ _____

c. _____ \$ _____

Signature

Date

Lending Library Terms and Agreement for Borrowing Books

The Lending Library is designed to assist Southern Crescent Technical College Special Populations students who have exhausted the HOPE book voucher and have no other means for purchasing books they need for class.

_____ (initial) By borrowing this/these book(s), you have an obligation and responsibility to take care of this book and return it in the same condition as it was when it was loaned to you. Books must be returned to SCTC BY THE LAST DAY OF THE SEMESTER of which it was loaned.

_____ (initial) If the book is not returned by the last day of the semester, your student admissions record will be placed on a "hold" status until the book is returned. In the event that a book is reported as damaged, lost, stolen, you will be responsible for a replacement based upon the condition of the book when it was loaned to you. Books issued in "new" condition are expected to be replaced by a new book and books issued in "normal wear and tear" condition are expected to be replaced by a normal wear and tear condition.

AGREEMENT

I, _____, understand the terms and condition of the Lending Library and agree to the terms and conditions this _____ (semester, year).

Student ID# _____ Student Signature _____

Address _____ City, State, & Zip _____

Email Address _____ Phone Number _____

Cell Phone Number _____ Date _____

Do Not Write Below This Line...

NAME OF BOOK	CONDITION OF BOOK LOANED (NEW, GOOD, NORMAL WEAR & TEAR, POOR, OTHER)	BORROWED DATE	RETURNED DATE	CONDITION OF BOOK RETURNED (NEW, GOOD, NORMAL WEAR & TEAR, POOR, OTHER)

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